



भारत सरकार / Government of India  
रेल मंत्रालय / Ministry of Railways  
दक्षिण मध्य रेलवे / South Central Railway

मं.रे.प्र का कार्यालय,  
Office of the DRM  
विजयवाडा मंडल  
Vijayawada Division  
वाणिज्य विभाग,  
Commercial Branch  
विजयवाडा, Vijayawada.

B/C.19/Staff/Sr. DCM Office/OOs/Vol-I

Dt.19.03.2024.

**Office Order No: 01 /2024**

**Sub:** Allotment of subjects & Changes in the postings of Ministerial Staff.

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The following changes in the postings of Ministerial staff are ordered to take place with immediate effect.

- I. **Sri.Ch.Varaprasad, OS** (Under the control of Ch.OS/Passenger section) is entrusted with the subject of operation of HO Quota.
- II. **Smt.M.Pakeeramma, Sr Clerk** ((Under the control of Ch.OS/Passenger section) is entrusted with the following subjects :
  1. Theft of Railway Cash, withdrawal of money from Station earnings, Annual Report on uneconomical branch lines, Verification of LTC claims, Special Trains and FTR, opening and closing of Railway lines, Circular Tour Tickets, Coaching Refunds, General / Market Vendor & Low value Season Tickets etc. Group reservations, Change of name of passengers.
  2. Working failures and related matters of IVRS, NTES, POET, TIB, CIB, Touch screens, equipment port etc., proliferation of UTS Mobile App. Indenting for Ticket rolls of UTS, PRS & IPPRs, Loss of Money value books, Ticket rolls, EFTs & Passes, Frauds on PCTs, BPTs, PRS/UTS/SPTMs/Ticket rolls & EFTs;
- III. **Sri.Ch.Bhanu Kiran, Sr. Clerk** ((Under the control of Ch.OS/Passenger section) is entrusted with the following subjects:
  1. Representations of MPs/MLAs/MLCs, Passenger Associations, Chamber of Commerce etc.
  2. All matters related to Consultative Committee Meetings including DRUCC & ZRUCC & SCC, Passenger amenities, Works Programme and MP Lads; CSR Initiatives, IRFA debits, Functioning of General booking offices, Reservation offices, Enquiry offices/counters, PRS/UTS matters, Proposals for Introduction of New Train Services, stoppages, extensions, augmentation etc.
  3. Appointment of facilitators to ATVMs and all related matters regarding their provision and working.
- IV. **Sri.V.V.Raghavulu, Sr Clerk** ((Under the control of Ch.OS/Stores section) is entrusted with the subject of 'Procurement and distribution of ' Non-Stocked items' T&P items & AMC Contracts in addition to his presently dealing subjects.
- V. **Sri.K.Kiran Kumar, Jr Clerk** (Under the control of Ch.OS/Stores section) is entrusted with the subject of 'Provision of Flexi Boards' and 'Hiring of vehicles for special occasions and arranging payments for the vehicles hired' and also to assist Ch.OS/Stores in dealing with Tenders and Budget subjects and submission of bills through I-Pass, preparation of J.V.s etc.

  
(V.RAMBABU)  
Sr.DCM/BZA

Copy to all Commercial Officers for information please  
Copy to all Section In-charges & Individual staff of Sr. DCM/O/BZA.  
Copy to all Commercial Inspectors for information please.